



AGREEMENT ON PROVIDING CHILDCARE SERVICES IN A CHILDREN'S GROUP

concluded pursuant to Section 13 Subsection 1 of the Act No. 247/2014 Sb., on providing childcare services in a children's group (hereinafter referred to as the "**Act**") between:

JAHODA, z.ú.

ID No. (IC) 67363300,

based in Vybíralova 969/2, 198 00 Prague 9,

represented by Mgr. Magda Juráňová

with the place of business for providing childcare in a children's group at: Jesle Jahoda Černý most, Vybíralova 969/2, 198 00 Prague 9

(hereinafter referred to as the "**provider**")

and

***Parents:**

Father: _____, Birth Number: _____,

Address: _____, Postcode _____,

Tel.: _____, E-mail: _____,

Mother: _____, Birth Number: _____,

**Address: _____, Postcode _____,

Tel.: _____, E-mail: _____

(hereinafter referred to as the "**parents**" or each of them separately as the "**parent**")

as legal representatives of the child: _____, Birth No. _____,

Place of Birth: _____, Address: _____, Postcode _____,

_____, Health Insurance Company: _____ (hereinafter referred to

as the "**child**")

** The Agreement can be concluded by just one of the parents.*

*** If different from the address of the father.*



1. GENERAL PROVISIONS

- 1.1 By this Agreement, the provider undertakes to provide the child with childcare in a children's group pursuant to the Act.
- 1.2 The parents undertake to ensure the presence of the child in the children's group and to participate in a partial payment of the costs of the service provided or other potential costs associated with leisure activities of the children's group, for the duration of this Agreement, in the amount stated below and within the set due dates.
- 1.3 The childcare in the children's group is provided on the basis of EU funding under the Operational Programme Employment. The children's group is being run as part of the "Jahůdkové jesličky" project (č.CZ.03.1.51/0.0/0.0/19_103/0015854) from 1.3.2020 to 28.2.2022.

2. THE PLACE AND TIME OF CHILDCARE SERVICES IN THE CHILDREN'S GROUP, THE DURATION OF THE AGREEMENT

- 2.1 Childcare will be provided at the branch office of the provider at Vybíralova 969/2, 198 00 Prague 9.
- 2.2 Childcare in the children's group is provided during working days and at the time chosen by the parents in the sense of Article 3 of this Agreement, but no earlier than 7.00 AM and no later than 5.00 PM. During public and national holidays, childcare services in the children's group are not provided. During summer holidays the opening hours are from 8.00 AM to 4.00 PM.
- 2.3 The Agreement is concluded for the duration of the project, i.e. until 28/02/2022.
- 2.4 The legal relationships established by this Agreement will expire by the expiration of the period for which the Agreement was concluded. Only the provider is obliged to terminate the Agreement before the expiration of the agreed period, if
 - a) the parent seriously and repeatedly interferes with the operation of the children's group;
 - b) the parent is more than 30 days late with the payment for the provided services or other payment resulting from this Agreement;
 - c) the child is unmanageable within the group, has not adapted itself to it, repeatedly disrupts the programme of the group, physically attacks others or violates the internal rules of the provider in any other serious manner.



In case of termination of the Agreement by the provider, the notice period is two months and starts on the first day of the calendar month following the dispatch of the notice to the address of at least one parent stated in this Agreement. By the expiration of the notice period, the legal relationships established by this Agreement will cease to exist. The parents are not obliged to terminate this fixed-term Agreement early.

- 2.5 For reasons worthy of special consideration, for example in case of the parents changing their address, the obligations resulting from this Agreement can be terminated by a bilateral written agreement.
- 2.6 The contracting parties agreed that except for summer holidays, the same rules apply to the operation of the children's group that generally apply to the organisation of the school year pursuant to Section 24, Subsection 1 to 3 of the Act No. 561/2004 Sb., Education Act, as amended, and Section 4 of the Ministerial Decree of the Ministry of Education, Youth and Sport No. 16/2005 Sb. During Christmas holidays, the children's group does not provide services and the monthly payment of the costs for the services is not reduced. During other holidays, the operation of the children's group remains unchanged. In case of a sudden quarantine or other situation which results in the services being suspended, the parents will be informed about this situation immediately. During this restriction, the monthly payment is not reduced. During public holidays, childcare is not provided and for such days the payment is not reduced. It is possible to agree on an individual childcare outside of this schedule.

3. PAYMENT OF THE COSTS FOR THE SERVICES PROVIDED, MEAL FEES, CHILDCARE TYPES AND TIME

- 3.1 Childcare services of the children's group are offered in exchange for a partial payment of the costs (hereinafter referred to as the "payment") according to the current price list of the provider. The remaining costs are covered by public funds in the sense of Article 1.3 of this Agreement. Failing to comply with the chosen childcare type with no apparent reason or without any arrangement with the head of the children's group will be considered a breach of the obligations stipulated by the Agreement and as a last resort may end up in the parent being excluded from the project.
- 3.2 The payment amount is stipulated for the individual types of childcare by the price list of the provider for childcare services in the children's group (hereinafter referred to as the "price list"), which is a part of this Agreement. By signing this Agreement, the parents confirm that the price list was presented to them and that they agree with the payment amount stipulated in this price list according to their selected type of childcare. The price list is publicly accessible on the website of the provider www.jahoda.cz.



- 3.3 The choice of the childcare type is performed in the form of a written agreement, which is a part of this Agreement. Changing the childcare type is possible only with the consent of both contracting parties after consultation with the head of the children's group, namely by signing a new annex to this Agreement. The breach of the obligation to hand over the child to the care provider according to the chosen childcare type is a breach of this Agreement in the sense of Article 2.4.
- 3.4 The provider is entitled to adapt the price list to the general price level without consulting the other party; however, for agreements already concluded, the changed price list takes effect in the following school year. The provider is obliged to inform the parents about changes to the price list, especially via the aforementioned website.
- 3.5 The payment does not cover the payment for meals (hereinafter referred to as the "meal fees"). The meal fees are set by the price list. The due date of the meal fees is the same as the due date of the payment.
- 3.6 The due date of the payment for individual childcare types is set by the Annex, which is a part of this Agreement.
- 3.7 The first payment will be reduced by the booking fee.
- 3.8 In case the chosen childcare type is the "permanent pass", the parents are obliged to notify the provider by 15.00 on the previous working day the latest, either by telephone or in person, and inform the provider if and to what extent they would like to use childcare services in the children's group the following day. The child is registered in the children's group by the provider's acceptance, which can be in any form. The service is provided according to the current capacity of the children's group. It is possible to cancel the scheduled childcare, but only until 15.00 on the day preceding the day for which the childcare is scheduled; in case the childcare is cancelled later or not at all, the payment is neither reduced nor refunded.
- 3.9 In case the chosen childcare type is the "permanent pass", the parents are entitled to use childcare for 90 days after arranging the "permanent pass" After the end of this period, all prepaid and unused services expire without a refund.
- 3.10 Unless otherwise agreed, for the duration of the Agreement the payment is due also for the period when the child was not present in the children's group, despite being properly registered. In case of missed days, the payment is not refundable. In case of the child being absent from the children's group, the parents are not entitled to require childcare on a different day as a replacement, not even in case of illness.
- 3.11 Cancelling meals for the reason of the child's absence is possible only until 9.00 on the previous day; in case of a later cancellation, the meal fee has to be paid, as if the child really used the service.



3.12 If there are grounds for termination of this Agreement on the side of the provider pursuant to Article 2.4 c) of this Agreement, in order to re-adapt the child in a group of children, the provider is entitled to unilaterally shorten the period for which the childcare is being provided, but only by one half for the period of ten days of a calendar month. In this case, the payment is not reduced.

4. MEALS AND FLUID INTAKE

- 4.1 The provider undertakes to provide meal services to the child.
- 4.2 Meals include a morning snack, a lunch, and an afternoon snack. Meals are provided by a contractual partner of the provider.
- 4.3 Production, preparation, distribution, transport, labelling, storage and marketing of food, including frozen and refrigerated dishes, is subject to laws governing epidemiologically significant activities and the meal services are provided in accordance with the obligations stipulated in the directly applicable EU regulation on food hygiene and other national generally binding legislation.
- 4.4 Throughout the entire duration of providing childcare, the provider undertakes to ensure fluid intake for the child.
- 4.5 By signing this Agreement, the parents undertake to inform the provider in writing about all the allergies and diseases of the child, no later than on the day of the child joining the children's group. In case the parents do not inform the provider, it is understood as the parents explicitly stating that the child does not have any disease or common food allergies. The parents are responsible for any damage caused due to providing incorrect information to the provider or withholding information from the provider. Furthermore, if the child begins to suffer from a disease or allergies while this Agreement is in force, which result in certain foods or drinks not being suitable for the child, the parents undertake to inform the provider without undue delay about this new situation.

5. OTHER RIGHTS AND OBLIGATIONS OF THE PARTIES, INTERNAL RULES, DISEASES OF THE CHILD

- 5.1 The provider undertakes to provide childcare in the children's group by qualified personnel in accordance with Section 5, Subsection 5 of the Act.
- 5.2 The provider undertakes to ensure that the premises which serve for childcare provision in the children's group comply with the effective hygiene standards.
- 5.3 In case symptoms of a disease appear in the child, the provider undertakes to immediately notify the parents in the fastest way possible (especially by phone) and to deliver the child to the parents or to ensure the provision of health care.



- 5.4 In case there are reasonable grounds to suspect that the child is ill, the provider is entitled to refuse admitting the child in childcare, or alternatively to request a statement from a doctor certifying that the medical state of the child is suitable for staying in a group of children.
- 5.5 After the end of childcare, the parents undertake to collect the child in person, or to submit a written power of attorney which will state by which persons the child may be collected as well. In case the parents do not collect the child on time after the end of childcare, they undertake to pay the provider CZK 400 for every extra hour of childcare provided after the end of the negotiated childcare period.
- 5.6 The parents undertake to bring a completed form which will confirm that they are the target group of the project according to Article 1.3. of this Agreement. The parents are obliged to deliver this form, received upon signing this Agreement, to the provider no later than on the day of the child attending the children's group for the first time. In case parents fail to meet this obligation, the Agreement is automatically terminated.
- 5.7 The parents confirm that the child underwent the compulsory periodic vaccination pursuant to the generally binding legislation, or that they possess a proof that the child is immune to infection or unable to undergo vaccination due to permanent contraindication.
- 5.8 Other conditions of childcare are stipulated in the internal rules of the provider. By signing this Agreement, the parents confirm that they made themselves familiar with the internal rules of the provider and that they undertake to comply with these rules, which govern the operation of the service and the concept of education and childcare, which defines the basic requirements and conditions for education and childcare in order to ensure the quality of service and to develop the child's abilities and their cultural and hygiene habits, appropriate to the age of the child.

6. PERSONAL DATA PROTECTION

- 6.1 The parents of the child are hereby advised that the provider, as the personal data administrator, processes the personal data provided by them and stated in the application form and this Agreement, as well as other personal data with which the provider comes into contact in connection with fulfilling the obligations resulting from this Agreement, in accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation; hereinafter referred to as the "**Regulation**") and in accordance with the applicable national legislation covering personal data protection, in order to fulfil the Agreement, i.e. to ensure childcare in a children's group, to exercise the rights of the provider resulting from the Agreement and to fulfil legal obligations, especially those resulting from the Act.



- 6.2 With the parents' consent, the provider is allowed to make and publish visual, audio and audiovisual recordings of children and their parents for the purposes of promoting the provider and the provider's activities. The parents can withdraw their consent to personal data processing at any time. The consent withdrawal does not affect the concluded Agreement in any way.
- 6.3 The parents undertake to inform the provider about any changes in the provided personal data without undue delay.
- 6.4 The parents declare that they familiarised themselves with the *Information on Personal Data Processing* and therefore were informed by the provider about personal data processing in the sense of Article 13 of the Regulation and also about the fact that the current version of the *Information on Personal Data Processing* can be accessed on the website of the provider at any time.

7. FINAL PROVISIONS

- 7.1 The relations between the two contracting parties are governed by the provisions of Czech law, especially by the Civil Code and the Act.
- 7.2 Each parent separately is entitled to make decisions on behalf of both parents and the child in matters resulting from this Agreement.
- 7.3 Any changes to this Agreement may be made only by a written agreement of both contracting parties.
- 7.4 If one or more provisions of this Agreement is void, invalid or unenforceable, it will not result in the Agreement as a whole being void, invalid or unenforceable. In such a case, the contracting parties shall replace such void, invalid or unenforceable provision with a provision that will best correspond to the sense of the void, invalid or unenforceable provision.
- 7.5 This Agreement was executed in two copies in the Czech language, one for each party.

The Annexes to this Agreement are the Internal Rules, Education Plan, Price List with "Types of Care, Information on Personal Data Processing and the Consent to Personal Data Processing. By signing this Agreement, the parents confirm that they received all the annexes and made themselves familiar with them.



7.6 The contracting parties declare that they have read the terms of this Agreement and that they have understood them. By signing this Agreement, both parties confirm that they are willing to accept the obligations established by this Agreement. The contracting parties hereby also confirm that they received their copy of this Agreement.

In Prague on _____ 2021

In Prague on _____ 2021

on behalf of JAHODA, z.ú.

Tereza Strelková

***Legal Representative**

** or, alternatively, one of the parents*



Annex 1 – CHILDCARE TYPES AND CURRENT PRICE LIST VALID FROM 01/09/2020

Number of days in a week	Tuition fee	Meal fee	Culture fee	Total sum/month
5 days a week	CZK 6,600	CZK 1,700	CZK 100	CZK 8,400
4 days a week	CZK 5,600	CZK 1,360	CZK 100	CZK 7,060
3 days a week	CZK 4,600	CZK 1,020	CZK 100	CZK 5,720
2 days a week	CZK 3,650	CZK 680	CZK 100	CZK 4,430
1 day a week	CZK 2,700	CZK 340	CZK 100	CZK 3,140

Other options	Tuition fee	Culture fee	Total sum/month
Permanent Pass (20 hours)	CZK 1,800	CZK 100	CZK 1,900

The provider JAHODA, z.ú., ID No. (IC) 67363300, based in Vybíralova 969/2, 198 00 Prague 9, and the parents and agreed on the basis of the Agreement on Providing Childcare Services in a Children's Group concluded on that the childcare will be provided from

* **A)** in the range of..... days of the week, specifically:

The monthly payment is always due on the 20th day of the preceding month to the bank account no. 3919194369/0800. Variable symbol (Will be filled in by the provider)

* **B)** in the mode of a "permanent pass"

The payment is due the first day of adaptation, bank account number: 250969359/0800, payment reference number: (Will be filled in by the provider)

***) cross when not applicable**

In Prague on _____ 2021

In Prague on _____ 2021

on behalf of JAHODA, z.ú.

Legal Representative



Annex No. 2 – EDUCATION PLAN

1. DAILY SCHEDULE:

07:00 - 09:00	children arrive
09:00 - 09:30	morning snack
09:30 - 10:00	morning welcome and movement games in the gym
10:00 - 11:00	staying outside, in case of bad weather creating, drawing
11:00 - 11:30	lunch
11:30 - 12:00	hygiene, prepare for relaxation
12:00 - 14:30	afternoon relaxation
14:30 - 15:00	afternoon snack
15:00 - 17:00	spontaneous play, kids leave

2. BASIC RULES

2.1. Individual approach

Each child is unique. We respect the individual traits of the child and with each activity we bear in mind the individual needs and interests of each individual. Our aim is to motivate children to learn in a way and to the extent which is suitable for them. We want every child to feel successful, to be accepted and acknowledged by others. We put a great emphasis on the individual development stages of the child and its current developmental state. We base all our work on the developmental, physiological, cognitive, social and emotional needs of the child.

2.2. Family as a partner

Family plays the most important role in the child's education. We realise the importance of family, which is why parents are important partners of DS Jahůdkové jesličky. The aim of DS Jahůdkové jesličky is to complement the family education. We strive to create a safe environment with a tight bond among the caretakers, parents and children. Mutual trust, support and openness are essential. We communicate with parents on a daily basis as they provide us with an important feedback.

3. EDUCATIONAL AREAS

According to the Act No. 247/2014 Sb., on providing childcare services in a children's group, DS Jahůdkové jesličky does not have an educational character, but it still undertakes to carry out educational activities and it proceeds from the Framework Educational Programme for Preschool Education and respects the educational areas listed in it.

Child and its body

- supporting the physical fitness of the child
- neuromuscular development
- physical well-being of the child
- physical dexterity
- development of fine motor skills
- body and health awareness
- healthy lifestyle and attitudes



- self-service activities (hygiene, eating)
- health protection and safety awareness

Child and its psyche

- mental well-being
- mental fitness
- development of intellect
- development of speech, language and understanding
- self-image, emotions and will
- creativity, invention, problem-solving
- fundamental pre-mathematical notions

The child and the other

- relationships with others – peers, adults
- mutual communication and cooperation
- exercising individual needs and wishes with consideration for the other

The child and society

- material and spiritual values
- culture, art
- social rules and norms

The child and the world

- fundamental knowledge of the outside world
- basis for an open and responsible attitude to the environment and the outside world

1. TYPES OF ACTIVITIES

The above stated educational areas are a part of individual everyday activities.

They pervade every day, week and year. Together they make a coherent whole. The activities are diverse and varied. We follow the following criteria:

1.1. Thematic units

We base our activities on the individual integrated thematic units, which are chosen with regard to the season. Each month, we explore a new topic, which is divided into parts by weeks. The thematic units include all the above stated educational areas. The thematic units are based on the real world and their aim is to provide children with useful and practical stimuli.

1.2. Spontaneous activities versus guided activities

Spontaneous games are very important for children, because they are connected with their self-expression and help them discover their own identity, individuality and fantasy. Spontaneous games are therefore present throughout the whole day, according to the current needs of the child. They are mutually connected with guided activities. Didactically guided activities take place individually or in a group and are motivated by a teacher.

1.3. Drama education



Drama education is a fundamental part of preschool education, which is why it is an important element of DS Jahůdkové jesličky. Children acquire knowledge mostly on the basis of past experiences and interaction with a group, which is what drama education activities are based on. A favourite activity is a play, which is present in many variations and types in drama education. It helps children's social and personal development. It is closely connected to music, art, aesthetic and physical education.

1.4. Experiential learning

We are convinced that the best education results can be achieved by offering real experiences to children. No artificially created situations, but a real life. Therefore, we visit real places where children can experience things the best. (Nature study takes place in nature, reading pre-literacy takes place in the library etc.)

2. ANNUAL THEMATIC PLAN

Our care and education plan includes horizontal themes which lead to a quantitative and qualitative change. A change in the cognitive, social, emotional, psychomotor and attitudinal areas:

- I know who I am and where I belong
- I can live together with others
- I learn about the world around me
- I create the world around me

During the entire school year, we try to connect the following thematic units:

- Who am I?
- What is my body like?
- Where do I belong?
- What do I like doing?
- What do others like doing?
- What is good and what is bad?
- What do I like and what do I not like?
- What is around me? What happens at what time/season?
- What can I already do?

2.1. The development of the child's personality in the respective areas:

- self-care (adopting and observing hygiene habits, using the toilet, handkerchief; we support children to be independent when dressing themselves)
- taking care of oneself, the others and society (e.g. learning to perceive what I feel and what others feel, proper dining manners, keeping the DS Jahůdkové jesličky premises tidy, putting away toys after playing in the playroom and in the garden, handling toys carefully, putting away one's own clothes in the locker room, helping with making the bed and folding the pyjamas, etc.)
- socialisation (e.g. integrating into the group of children, learning how to play and cooperate in a group, developing social contacts among children, etc.)
- acquiring good manners (teaching children how to say please, thank you, hello, how to listen, how to help a friend or an adult, how to observe the rules of polite behaviour, etc.)
- developing fine and gross motor skills.

2.2. Supporting healthy physical and motor development



- proper body posture
- activities supporting the development of locomotor movements
- prevention of muscular imbalance
- activities for a healthy development of the arch of the foot, healthy body posture

2.3. Logopedic prevention

- logopedic activities
- activities to support communication development

The form and content of the activities is always adjusted to the age of children. We follow the "helpful model". We create general objectives aimed at the creativity of the child, and at the development of the child's social, ethic, aesthetic and other dispositions.

2.4. The rules of coexistence at DS Jahůdkové jesličky

These rules are taking into consideration the age of the target group of DS Jahůdkové jesličky. They are applied according to the possibilities and abilities of each child. The rules can be changed on the basis of the needs of our coexistence.

- **The rule of heart** – we love each other, we are friends, we treat each other nicely.
- **The rule of hands** – we handle toys nicely, we care about our health.
- **The rule of ear** – we listen to each other, we do not shout at each other.
- **The rule of bed** – we take a rest quietly, we do not disturb friends.
- **The rule of broomstick** – we clean up after ourselves, each toy has its place, we throw rubbish in the bin.
- **The rule of turtle** – we walk slowly in the premises. We only run and jump in the gym and in the garden.
- **The rule of flowers** – we protect nature and all living things.

1. ANNUAL ACTIVITY PLAN

Month	Topic	Objectives	Activities
SEPTEMBER	MEETING NEW FRIENDS WHAT WAS SUMMER LIKE, AUTUMN AND ITS FRUITS	Meeting new friends at the preschool / Getting to know new friends at the preschool	Meeting the children
		Recognising selected autumn fruits / recognising discussed autumn fruits	Creative activities with the theme of summer and autumn
		Recognising the colours of autumn fruits / recognising basic colours	Recognising the symbols and colours of autumn
		Fairytale topic	O slepičce a kohoutkovi (The hen and the rooster)
OCTOBER	WELCOMING AUTUMN, CHANGES OF WEATHER HOW DO WE DRESS OURSELVES	Recognising basic colours	Recognising basic colours in the form of a game, working with teaching aids
		Knowing what happens in autumn / in nature	Creative activities with the theme of autumn
		Knowing how to dress oneself (the beginning of learning)	We support children's independence according to their abilities, we help them learn how to dress themselves
		Fairytale topic	O ježkovi (The hedgehog)
NOVEMBER	FOREST ANIMALS, AUTUMN NATURE, THE BEGINNING OF ADVENT	Recognising forest animals	Working with books and pictures, playing animals
		Knowing what happens in autumn / in nature	Experiencing nature with all senses
		Recognising basic colours	Creating advent decorations



		Fairytales topic	Bouda budka (The shack)
DECEMBER	WELCOMING WINTER ST. NICHOLAS, ANGEL AND DEVIL LOOKING FORWARD TO CHRISTMAS	Knowing what happens in winter	Getting familiar with winter, winter weather and Christmas
		Knowing what happens at Christmas	Learning Christmas carols
		Recognising basic colours	Creative activities with the theme of winter, creating decorations
		Fairytales topic	Narodil se v Betlémě (He was born in Bethlehem)
JANUARY	WARM X COLD WINTER ACTIVITIES CLOTHES	Knowing what we do in winter	Getting familiar with winter, winter weather and winter sports
		Being able to distinguish between the symbols of summer and winter	Creative activities with the theme of winter
		Recognising the main types of clothes	Educational games with pictures and teaching aids
		Fairytales topic	O Smolíčkovi
FEBRUARY	OCCUPATIONS AND TRADES, THE COURSE OF THE DAY CARNIVAL	Recognising main occupations	Recognising occupations in thematic, art or movement games
		Knowing what we do in the morning, afternoon and evening	Practising the time concepts of a daily schedule with the help of pictures
		Recognising basic foods	Getting familiar with food using our sight, smell, touch and taste
		Fairytales topic	Hrnečku, vař! (Cook, little pot, cook!)
MARCH	NATURE EASTER AT A FARM	Knowing the main symbols of Easter	Noticing the changes in nature and around us, creating Easter decorations
		Recognising main domestic animals	Recognising animals by working with books, teaching aids and educational games
		Recognising basic shapes	Discovering how objects and things differ from one another
		Fairytales topic	Ztratilo se kuřátko (A chick got lost)
APRIL	SPRING FROM FAIRY TALE TO FAIRY TALE WHAT HAS WHICH SHAPE	Knowing what happens in spring	Identifying the changes in nature and practising the characteristics of seasons
		Recognising basic shapes	Games with teaching aids
		Recognising main fairy tale characters	Discovering the role of good and evil
		Fairytales topic	Hansel and Gretel
MAY	FAMILY FRIENDS HUMAN BODY	Being able to name the members of the family	Learning how to recognise family members using demonstration images
		Recognising who is a baby, a child, an adult	We work with the notions of small and big and demonstrate the differences
		Learning about the parts of the human body	Learning about the human body with teaching aids and creative activities
		Fairytales topic	Red Riding Hood
JUNE	WELCOMING SUMMER SUMMER SPORTS TRAVELLING	Knowing what we do in summer	Getting familiar with summer, summer weather and nature, summer sports
		Recognising main means of transport	We work with books, toys, explore various types of transport
		Recognising exotic animals	Recognising animals by working with pictures and books
		Fairytales topic	O kůzlátkách (The Little Baby Goats)

2. HOLIDAY REGIME



Summer holidays are thematically divided into weeks. The plan includes trips, creating, movement activities; we become sportsmen, musicians, researchers, and we also find ourselves in a fairy tale!

Each week will have a different programme:

Travelling by air, land and sea

Travelling is a great adventure. And we will enjoy it together.

We will discover traffic on a traffic playground and ride the city train around the town.

Ships, planes, buses, cars, trains, trams? We will discover it all.

Let's discover the land of animals!

Animals are part of our lives. Big or small – we like them all. And they will like us too, if we come and say hi.

Then we will play animals at the preschool – do you want to be a mouse, tiger, monkey or a bear?

We will also have a masquerade!

Discovering the realm of water

This week, we will become researchers. We will focus on what water is good for, what it can do and who needs it to stay alive. We will not only discover water, but also play with it.

The main activities will be water experiments and discovering water in different states of matter.

Are you looking forward to some researching?

We like music

A week full of music! We will play musical instruments, sing and dance.

If we manage to do it, we will organise a concert for all parents! Come join us and find out what it is like to be a real musician.

The world of fairy tales and spells

Fairy tale characters will accompany us at the preschool and outside of it. And because fairy tales are connected with spells, we will have some spells too. We will even practice a favourite fairy tale and become fairy tale characters for a while. Join us for a week full of magic!

Moving and getting to know different sports

A healthy lifestyle is important for us all. And because doing sport is a part of it, we will try do some sports as well! Become a professional athlete and win a medal. We will open the Jahoda Olympics on Monday and enjoy it throughout the whole week. We also keep in mind that our athletes need to relax. We will gain strength in nature – which park should we go to, then?

Who does what – trades and occupations

The baker bakes cakes, the scientist wants to get to know the whole world, the driver is the king of the road. Someone does this and someone does that... we will take a look to the past and to the present as well. We will try some trades and occupations and go and take a look at some others. And by that we will learn yet another thing about the beautiful world we live in.

Who would you like to be in the future?

We love nature

We will explore the city and its surroundings. We will visit the Botanical gardens and also Divoká Šárka, where we will have an all-day competition. Not only will we explore the surroundings, but also everything that is part of nature and makes it what it is. Trees, sun, flowers – are you excited?

Helping others

How can we help others? Who are those who need our help? Treating people and nature nicely. We can help animals, they are useful for us too. We will learn how to sort waste. And maybe we will also visit animals in need.



Evropská unie
Evropský sociální fond
Operační program Zaměstnanost



Annex No. 3 – INTERNAL RULES

1. BASIC INFORMATION

Seat of the provider: JAHODA, z.ú., Vybíralova 969/2, 198 00 Prague 14 – Černý Most

Company ID: 67363300

Phone number: +420 281 916 352,

E-mail, Web: info@jahoda.cz, www.jahoda.cz

Director: Mgr. Magda Juránová

Address and place of service (branch): Jahůdkové jesličky, Vybíralova 969/2, Praha 9

ID No. (IC): 67363300

Head of branch: Tereza Strelková

Name: Jahůdkové jesle

Maximum number of children: 10

Business hours: Mon – Fri 7:00-17:00

Beginning of service: 01/09/2016

2. GENERAL PROVISIONS

The Internal Rules contain rules on ensuring a duly operation of the Jahůdkové jesličky children's group. (hereinafter referred to as "DS Jahůdkové jesličky") on providing childcare services in DS Jahůdkové jesličky, on hygiene norms and other related regulations concerning the children's group. The Internal Rules have several annexes: The Education Plan (Annex No. 1), the Application form (Annex No. 2), the Price List (Annex No. 3) and the Agreement on providing childcare services in a children's group (Annex No. 4), which is concluded with the parents of the children attending DS Jahůdkové jesličky. The Internal Rules are available in the DS Jahůdkové jesličky premises and on the website of the provider.

3. LEGISLATION

The provider ensures safety of children and protection of their health during education and activities related to it or during the provision of other services. The provider provides children and their parents with necessary information to ensure safety and protection of health in accordance with the following legislation:

- Act No. 258/2000 Sb., on protection of public health, as amended,
- Ministerial Decree No. 410/2005 Sb., on hygiene requirements for the premises for the education of children and minors, as amended,
- Ministerial Decree No. 137/2004 Sb., on hygiene requirements for catering services and the principles of personal and operational hygiene while carrying out epidemiologically serious activities, as amended,
- Ministerial Decree No. 14/2005 Sb., on preschool education, as amended,
- Government Regulation No. 361/2007 Sb., on conditions of occupational health protection.

1. OPERATING CONDITIONS

DS Jahůdkové jesličky is intended for children from one year of age until the start of compulsory education. It is focused on providing for the needs of children, on developing their skills, on education and on instilling cultural and hygiene norms.

Operation is ensured in the premises consisting of a hallway with a locker room, wash room with toilets, lunchroom, playroom, fine art workshop and gymnasium, which also serves as a relaxation room. There is a private garden with a playground in front of the house.



Childcare is ensured by qualified personnel (hereinafter referred to as "caretakers") who are qualified to provide childcare in the sense of Act No. 247/2014 Sb., on providing childcare services in a children's group and on amendment of selected laws.

The business hours of DS Jahůdkové jesličky can be limited during Christmas holidays only in case of low interest of parents / legal representatives. During public and national holidays, childcare service is not provided. The business hours can be limited in case of an unexpected emergency. The parents will be informed in advance about any unexpected operational limitations.

DS Jahůdkové jesličky offers various types of childcare depending on the number of days in a week and the specific times of the child's attendance in the facility. The offer of services is governed by the applicable price list (Annex No. 3) available on the website.

Parents sign up for their children to attend DS Jahůdkové jesličky in advance, in case parents want to cancel the attendance, it is necessary to contact the manager no later than 15.00 on the day preceding the day for which the childcare was arranged. In case of absence, the payment is neither reduced nor refunded.

Any absence of the child needs to be reported duly and in time via e-mail: jahudka@jahoda.cz or by phone + 420 777 674 060.

2. ENROLMENT, CONDITIONS OF ADMISSION AND THE END OF ATTENDANCE IN DS JAHŮDKOVÉ JESLIČKY

Children are admitted in DS Jahůdkové jesličky on an ongoing basis until the capacity is full (10 children at the moment). Children are admitted on the basis of a concluded Agreement on providing childcare services in a children's group. The Agreement can be found on the website www.jahoda.cz. The Agreement is drawn up on the basis of the data in the application form, it reflects the requirements of parents (legal representatives) and JAHODA, z.ú.

In order for the child to be admitted in DS Jahůdkové jesličky, apart from concluding the contract, it is a necessary condition for the parents (legal representatives) to comply with all the articles of the Agreement, to guarantee the information they provided is truthful and up to date, and to prove that placing their child in a children's group will help them find employment. The following condition needs to be met that at least one of the parent of the child visiting the facility is employed or self-employed or a student or, if unemployed, looking for a job. This condition needs to be met during the entire period of time of the child's attendance in the facility for providing childcare services in a children's group. To prove this fact, parents need to fill in the relevant form, which can be obtained from the provider. Furthermore, the applicants have the obligation to fill in a monitoring form.

The parents are obliged to inform the provider about all facts which could affect the care for the child and its well-being, and to list the persons by which the child may be collected from the children's group.

The child is admitted on the day of conclusion of the Agreement on providing childcare services in a children's group by the parent or legal representative and a facility representative. The Agreement is drawn up on the basis of the data in the application form, it reflects the requirements of parents (legal representatives) and JAHODA, z.ú.

The day of the admission of the child in the children's group is the beginning of the obligation to pay the tuition fee.

The parents / legal representatives are obliged to inform the provider about all facts which could affect the care for the child and its well-being, to list these facts in the Record List of the child, which will be filled in by the parent



/ legal representative after admitting the child in the children's group and to inform the provider about any potential changes.

The parent is obliged to submit the required documents (application form, monitoring list of the subsidised person, Record List of the child, confirmation of the subsidised person's position on the labour market). The document of an employed parent is a confirmation of employment (a confirmation of the employer about the employment, an employment contract, an agreement to perform a job – DPČ, an agreement to perform work – DPP). The document of a self-employed parent is a confirmation of the relevant Social Security Administration that social contributions are being paid. The document of an unemployed parent is a confirmation of the employment office that the parent is listed in the register of job seekers. The document of a pupil or a student preparing for their profession is a confirmation of the school, which needs to be submitted within one month after signing the Agreement. In case the parent does not provide the necessary documents, the Agreement is considered void. In this case, the parent is obliged to pay double the amount of the monthly tuition fee as a compensation for the lost subsidy.

3. ATTENDANCE OF CHILDREN AND ENSURING SAFETY

The child has to arrive in the facility and be collected in the set times according to the selected type of care in order not to disrupt the operations of the facility (arrival between 7.00 and 9.00 and collection between 15.00 and 17.30). In case of a shortened daily attendance, the specific collection time will be handled individually. On the basis of the Agreement on providing childcare services in a children's group, children are handed over to the caretaker by the parent / legal representative or by another authorized person in person. In case the child is collected by someone else, this person needs to have a power of attorney signed by at least one of the parents / legal representatives. The child needs to arrive in the facility healthy and with no signs of a disease. If this is not the case, the caretaker is entitled to refuse the child. If the disease manifests during the day, the parent / legal representative is obliged to collect the child as soon as possible after being informed by phone.

The caretakers regularly undergo trainings in first aid in the event of injuries or life-threatening states. In case of an injury, the caretaker provides first aid and medical treatment to the child, informs the parent / legal representative of the child and makes an entry in the book of injuries. In case of an emergency, an ambulance is called. The caretaker will go together with the child and the ambulance to the hospital and will stay with the child until it is handed over to the parents / legal representatives or another authorized person.

The parents / legal representatives will provide the child with appropriate clothes and shoes for indoors and outdoors, including spare clothes and toiletries (disposable diapers, wet wipes, handkerchiefs etc). All items are put in a designated place in the locker room. The caretaker ensures that the child will be appropriately dressed for every activity according to the current situation. Other items (sleeping items etc.) will be provided by the parents / legal representatives depending on the type of care and the parents / legal representatives will also ensure their regular cleaning.

4. DAILY SCHEDULE



07:00 - 09:00	children arrive
09:00 - 09:30	morning snack
09:30 - 10:00	morning welcome and movement games in the gym
10:00 - 11:00	staying outside, in case of bad weather creating, drawing
11:00 - 11:30	lunch
11:30 - 12:00	hygiene, prepare for relaxation
12:00 - 14:30	afternoon relaxation
14:30 - 15:00	afternoon snack
15:00 - 17:00	spontaneous play, kids leave

According to the Act No. 247/2014 Sb., on providing childcare services in a children's group, DS Jahůdkové jesličky does not have an educational character, but it still undertakes to carry out educational activities and it proceeds from the Framework Educational Programme for Preschool Education and respects the areas listed in it. Children take part in activities which are focused on the development of key competencies. A more detailed description can be found in the Education Plan, which is subject to change and adapts to the current needs of children.

DS Jahůdkové jesličky offers a high-quality care focused on an individual approach to children and their parents, on educational care focused on the development of skills, hygiene and cultural habits of the child, on forming the personality of the child and on their physical and mental development. During the whole day, there are many spontaneous activities of children and guided didactical activities.

In the private Facebook group "Jesle Černý most" and on the website of the non-profit organization Jahoda, parents can find the current events that are taking place in DS Jahůdkové jesličky.

5. MEALS

Meals are provided by a specialized gastronomy facility "Kuchyně Ekolandia". Meals are delivered in accordance with hygiene regulations and are served in a lunchroom, which is part of the premises of DS Jahůdkové jesličky. In accordance with the daily schedule, the caretaker will provide the child with a morning snack, lunch, and an afternoon snack. Lunch consists of a soup, served in bowls, and a main dish, served on a plate. Daily fluid intake is ensured by water from the water main. Unsweetened fruit tea is also prepared for children.

Meal times are specified in the daily schedule. It is unacceptable to force children to eat. The caretaker ensures children have sufficient fluid intake.

The dishes are immediately washed in the dishwasher in the premises for food preparation. Unconsumed served meals have to be thrown away. Only children and caretakers can eat in DS Jahůdkové jesličky, no one else is allowed to use the meal services.

6. SANITARY FACILITIES

The facility is equipped with two toilets, two washbasins, a plastic sink with a grate, a shower cubicle, potties, a changing table and a covered pedal bin with a disposable insert. The sanitary facility also includes containers for individual paper towels, potties, a changing table and a covered pedal bin with a disposable insert. The washbasins are equipped with thermostatic batteries, which regulate the water temperature. The premises also have a separate toilet with a washbasin for the staff.

7. HYGIENE AND FIRE PROTECTION



The premises are regularly cleaned every day after the end of the business hours. The premises comply with the hygiene and fire protection regulations.

8. **FUNDAMENTAL OBLIGATIONS OF THE PARENTS / LEGAL REPRESENTATIVES OF CHILDREN**
 - The parents / legal representatives respect the business hours of DS Jahůdkové jesličky,
 - the parents / legal representatives bring the child to DS Jahůdkové jesličky only if the medical state of the child cannot become the source of infection for other children in the group,
 - the parents / legal representatives inform the provider about any changes in the Record List of the child,
 - the parents / legal representatives are obliged to inform the provider by phone or e-mail about the child's absence in DS Jahůdkové jesličky as soon as possible, in case of an unplanned absence no later than 9:00 on the day of absence.
 - The parents / legal representatives are obliged to pay tuition fees and meal fees according to the stipulated tuition fees and meal fees (and according to the current price list) per one calendar month. The tuition fee and the meal fee are always due on the 20th of the preceding month via bank transfer to the bank account no.: 250969359/0800. The meal fees are charged twice a year (February, August), reduced in case of the parent duly excusing the child's absence, and the overpayment will be returned to the back account of the parent / legal representative. Tuition fees and meal fees shall be paid together.

1. **FUNDAMENTAL OBLIGATIONS OF THE DS JAHŮDKOVÉ JESLIČKY PROVIDER**
 - The provider maintains confidentiality about confidential information and ensures its protection,
 - the provider concludes an Agreement on providing childcare services in DS Jahůdkové jesličky with the parents / legal representatives,
 - the provider keeps a record of the children and their attendance – an attendance system and an attendance book,
 - the provider complies with the Education Plan,
 - Under no circumstances do DS Jahůdkové jesličky caretakers use excessive educational methods or methods which would harm the dignity and the healthy development of the child,
 - all DS Jahůdkové jesličky caretakers underwent Occupational Health and Safety and Fire Safety trainings.

1. FINAL PROVISIONS

All caretakers of JAHODA, z.ú., children in the children's group and the parents / legal representatives of the children who attend DS Jahůdkové jesličky are obliged to familiarise themselves with these Internal Rules and observe them. All caretakers of JAHODA, z.ú., will be informed about any amendments to the Internal Rules at



an operational meeting. Newly hired caretakers of JAHODA, z.ú., will familiarise themselves with the Internal Rules before signing the employment contract.

The manager of DS Jahůdkové jesličky, an authorized employee of JAHODA, z.ú., inspects the observance of the Internal Rules.

In Prague on _____ 2021

In Prague on _____ 2021

on behalf of JAHODA, z.ú.

Legal Representative

Annex No. 4 – CONSENT TO PERSONAL DATA PROCESSING

The public benefit organization **JAHODA, z.ú.**, based in Vybíralova 969/2, Černý Most, 198 00 Praha 9, ID No. (IC): 67363300, registered in the Register of Public Benefit Organizations maintained by the Municipal Court in Prague, Section O, Insert 1283 (hereinafter referred to as "**Jahoda**"), as the administrator of personal data would like to inform **parents and**



children (hereinafter also referred to as „**data subjects**“) in which manner and to which extent their personal data will be processed by Jahoda, including the extent of their rights related to personal data processing by Jahoda.

1. WHICH OF YOUR PERSONAL DATA IS PROCESSED BY JAHODA?

In accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation; hereinafter referred to as the "**Regulation**") and in accordance with the applicable national legislation on personal data protection, Jahoda processes the following personal data:

- (a) **address and identification details of the children in the children's group, their legal representatives and persons who are authorized to collect them** (name/names, surname, birth number, date of birth, address of the place of residence of the child; name/names, surname of the parents, address of at least one parent, if different from the address of the place of residence of the child; name/names, surname and address of the person authorized by parents to collect the child; telephone number and e-mail of the parent);
- (b) **other details of the children** (such as the health insurance company, citizenship, information about the time period the child spends in the children group each day);
- (c) **confidential information of the children** (medical state of the child and possible restrictions resulting from it, which could affect the provision of childcare services in the children's group, or alternatively information that the child underwent the compulsory periodic vaccination, they have a proof that they are immune against infection or that they are unable to undergo vaccination due to permanent contraindication);
- (d) **descriptive data of the children and their legal representatives** (visual, audio or audiovisual recordings of children and their legal representatives).

Jahoda processes personal data only in accordance with the purposes stipulated below and to the extent and for the time period necessary to fulfil these purposes.

1. FOR WHICH PURPOSES AND ON WHICH LEGAL GROUNDS DOES JAHODA PROCESS YOUR PERSONAL DATA?

a) **Ensuring the rights and obligations related to providing childcare services in a children's group, keeping a record of children in the children's group**

- Processing of personal data to the extent – *name/names, surname, social security number, date of birth and the address of the place of residence of the child; name/names, surname of the parents and the address of the place of residence of at least one of the parents, if different from the address of the place of residence of the child; name or name, surname and the address of the place of residence of the person authorized by the parents to collect the child; phone number and e-mail of the parents, health insurance company of the child, the child's citizenship, information about the time period the child spends in the children group each day, medical state of the child and possible restrictions resulting from it, which could affect the provision of childcare services in the children's group, or alternatively information that the child underwent the compulsory periodic vaccination, they have a proof that they are immune against infection or that they are unable to undergo vaccination due to permanent contraindication* – is necessary in order to **perform the Agreement** on providing childcare services in a children's group and to **fulfil the legal obligations** stipulated by the Act No. 247/2014 Sb., on providing childcare services in a children's group, as amended.

b) **Identifying and contacting legal representatives of the child or other persons authorized to collect the child from the children's group**

- Processing of the personal data of the legal representatives of the child or other persons to the extent – *name, surname, telephone number, e-mail address* – is necessary in order to **perform the Agreement** on providing childcare services in a children's group.

c) **Protecting rights in case of a potential dispute**



- Jahoda processes the personal data of the legal representative of the child to a limited extent, which is necessary for the purposes of the **rightful interests** of Jahoda, which consist in ensuring the protection of Jahoda's rights in case of a potential dispute.

d) Sending newsletters (business messages)

- Jahoda processes the personal data of the legal representative of the child to the extent – *e-mail address* – for the purposes of the **rightful interests** of Jahoda, which consist in sending information about its operations and other related offers, as well as sending other business messages related to Jahoda's activities via electronic means in accordance with the Act No. 480/20014 Sb., on certain information society services, as amended. If the legal representative of the child wishes to no longer receive the newsletter, they can unsubscribe at any time by clicking at the link in the business message or by sending an unsubscription request at: info@jahoda.cz

e) Making audio, visual or audiovisual recordings of the children and their legal representatives for the purposes of promoting Jahoda.

- In order to promote Jahoda and its activities in the annual report, yearbook, published PR materials, on Jahoda's website, social network sites, and on Jahoda's notice board, Jahoda collects and processes the personal data of the data subjects to the extent – *photography, audio and video recordings* – on the basis of a voluntarily given **consent to personal data processing**.
- The data subject can withdraw this consent to personal data processing at any time, in person on the below stated address of Jahoda or in writing by delivering a notice to the below stated contact details. The consent withdrawal does not affect the lawfulness of the processing based on the consent before its withdrawal. The consent withdrawal does not affect the processing of the personal data which Jahoda processes on other legal grounds than the consent (such as performing the Agreement or legal obligations).

1. WHO RECEIVES YOUR PERSONAL DATA?

For the purposes listed above, apart from Jahoda and its employees, personal data can be processed by Jahoda's partners as well. The external partners who can process your personal data are carefully chosen by Jahoda, who entrusts your data only to such partners who can provide a sufficient guarantee that appropriate technical and organisational measures are in place, to ensure that the personal data cannot be destroyed accidentally or unlawfully, get lost or altered, and that the transferred, saved or otherwise processed personal data cannot be accessed without authorization.

Other subjects who can access your personal data now or potentially in the future are:

- persons who provide technical operation of a certain service for Jahoda or the providers of the technology which Jahoda uses for these services;
- persons to whom Jahoda provides the data for the purposes of accounting and economic consultancy.
- a lawyer for the purposes of defending Jahoda's rights.

On the basis of the applicable law, Jahoda is also obliged to pass some of your and your child's personal data to the entities authorized by law (e.g. the health insurance company of the child, the Ministry of Labour and Social Affairs), as well as to government authorities, courts, bailiffs, and law enforcement authorities in criminal proceedings in connection with any administrative, criminal and civil litigation.

1. FOR HOW LONG DOES JAHODA PROCESS YOUR PERSONAL DATA?

- Jahoda processes your personal data only during the child's attendance in the children's group and also after its termination for a period of time necessary for securing the mutual rights and obligations resulting from the Agreement on providing childcare services in a children's group and also for a period of time stipulated by the relevant legislation, especially Section 11 Subsection 5 of the Act No. 247/2014 Sb., on providing childcare services in a children's group and on amendment of selected laws, as amended, for three years after the provision of childcare services in a children's group was terminated. Personal data, whose processing no longer has a purpose, is immediately and irreversibly destroyed.



- In the event that Jahoda processes personal data on the basis of your consent, the personal data will be processed for the period specified in the consent, i.e. while the child attends the children's group and for 1 following year, or until the consent is withdrawn.

1. WHAT ARE YOUR RIGHTS IN RELATION TO THE PROCESSING OF PERSONAL DATA BY JAHODA?

In relation to your personal data as a data subject you have the following rights:

- **The right to withdraw your consent to personal data processing at any time** (if the processing is based on consent);
- **The right to access personal data** (the right to request information on whether personal data related to you is or is not being processed by Jahoda, and if so, you have the right to gain access to such personal data and other information pursuant to Article 15 of the Regulation);
- **The right to transfer personal data** (the right to obtain personal data related to you in a structured, commonly used and machine-readable form, and the right to transfer this data to another administrator; also the right to request for the personal data to be transferred by one administrator themselves onto another administrator, if technically feasible);
- **The right to alteration** (the right to request that Jahoda alter the inaccurate personal data related to you without undue delay);
- **The right to limit processing** (the right to request that Jahoda limit the processing of personal data, e.g. in the case of exercising the right to alteration, Jahoda verifies the accuracy of personal data; or in case Jahoda processes your personal data unlawfully, but you do not wish to delete it);
- **The right to deletion** (the right to request that Jahoda delete your personal data without undue delay, for example if the personal data is no longer needed for the purposes for which it was collected, or if you withdrew the consent on the basis of which Jahoda processed your personal data and there are no other legal grounds for further processing, or if Jahoda processed your personal data unlawfully);
- **The right to object** (the right to request that Jahoda stop processing your personal data on the legal grounds of a legitimate interest);
- **The right to submit a complaint to:**

The Office for Personal Data Protection
Address: Pplk. Sochora 27, 170 00 Praha 7
Tel.: 234 665 111
web: www.uoou.cz

1. HOW CAN YOU CONTACT JAHODA?

In case of any questions regarding the processing of your personal data or the above stated rights, you can contact Jahoda in writing at **Vybíralova 969/2, Černý Most, 198 00 Praha 9** or by phone at **+ 420 281 916 352** or by e-mail: info@jahoda.cz.

In Prague on ____/____/2021

Legal Representative

Annex No. 5 – CONSENT TO PERSONAL DATA PROCESSING OPERATIONAL



I, signed below,

_____, date of birth _____,

address _____.

hereby grant the public benefit organization **JAHODA, z.ú.**, based in Vybíralova 969/2, Černý Most, 198 00 Praha 9, ID No. (IC): 67363300, registered in the Register of Public Benefit Organizations maintained by the Municipal Court in Prague, Section O, Insert 1283 (hereinafter referred to as "**Jahoda**"), consent with processing my personal data and the personal data of my child:

_____ date of birth _____, address

_____ under the conditions stipulated below:

The data, which Jahoda will process on the basis of your consent, will include **photographs, audio and video recordings.**

Jahoda will make and publish the above stated personal data in order to promote Jahoda and its activities in the annual report, yearbook, published PR materials, on Jahoda's website, social network sites, and on Jahoda's notice board.

I am aware that the consent is voluntary and can be withdrawn at any time.

I am also aware that the consent is valid while the child attends the children's group and for 1 following year, or until the consent is withdrawn by me.

By granting this consent, I confirm that I familiarized myself with the *Information on Personal Data Processing* and that I was informed how my and my child's personal data will be processed by Jahoda. I also declare that I was informed about my rights and I was informed that I can access the current version of the *Information on Personal Data Processing* at any time on the website of Jahoda www.jahoda.cz.

In Prague on ____/ ____/ 2021

Legal Representative